

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes
Tuesday 11 June 2024

Welcome: At 1.30pm Nigel Cleminson declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance. He declared that the Redlands Bridge club was solvent. He determined that there were no conflicts of interest in any item on today's agenda.

Present: Nigel Cleminson (Chair), Michael Souter, Colin Gorton, Max Latimer, Carradine Lucas, Avra Bowler, Tom France, Jane Whelan

Apologies: Nil

1. MINUTES OF PREVIOUS MEETING HELD

The minutes of 6 May and 14 May were tabled and accepted as correct records of proceedings. Moved: Nigel Cleminson. Seconded: Colin Gorton and CARRIED

Business Arising from Minutes of Previous Meeting:

- a) Bank Signatures: Completed NOTE
- b) QBA Zoom Legal Meeting 16 June: Jane and Colin to attend. Jane will ask about remuneration and other benefits definitions; disclosure is required from 1 July 2024. If any other committee members have questions please email Jane JANE
- c) Responsibilities: In progress AVRA
- d) ATO: Colin has done as much as possible to register club. Requested name be added to club's ABN registration four weeks ago. No response to date COLIN
- e) Wednesday Night Play: Clive and Cathy want players without a partner to contact Graham Appleby to see if he is available. Clarification needed re time Graham needs to be contacted by (1200 or 1400). NIGEL
- f) Working Bee: Grounds need weeding, mulching, removal of pruning rubbish; desirable to have done by Congress July 7. Working

Bee to be arranged for 0930 Sunday 30 June. Refreshments will be available TOM

g) OFT: Jane has completed and posted Annual Return NOTE

h) Grievance Procedure: Nigel tabled OFT's model rules for Grievance Procedure. He suggested that the club adopt the model rules with the additional clause that grievance be lodged within 14 days as a by-law. Even though the club does not have a grievance procedure in place the club is legally obliged to follow the model rules from 1 July 2024. Colin to email committee members copy of Model Rules so the matter can be further discussed at the next committee meeting. COLIN

2. CORRESPONDENCE:

The correspondence list from 15 May to 9 June was tabled.

Motion that inwards and outwards correspondence be accepted was moved by Nigel Cleminson. CARRIED.

Business Arising from Correspondence:

Nil

3. Treasurer's Report: Colin

The treasurer's report and invoices were tabled.

a) Origin Energy is current electricity provider. Club is saving over \$1,000 quarterly due to installation of new solar panels. However, Colin will shop around for a better deal on feed-in tariffs; current rate very low. COLIN

b) A monthly budget report to be done COLIN

c) Advise mowing contractor when lawn needs to be mowed TOM
Colin Gorton moved that the report be accepted, seconded by and CARRIED

4. Directors Report: Michael

Nil to report

5. Dealers & Masterpoint Secretary's Report: Carradine

a) Winter Eclectics processed

b) One member has transferred their home club to another Brisbane Club

6. Education Report: Nigel

- a) Close to three tables participating, players have fairly good prospects
- b) Next beginners' lessons commencing 11 September; currently have one definite and two possible students
- c) Difficulties in advertising; Redland City News has declined advertisements.
- d) Further advertising avenues discussed. Bay FM Community Radio and Club's Facebook suggested. NIGEL

7. Workplace, Health & Safety: Tom

- a) Fire drills each playing day need to be done yearly.
- b) Drills need to be entered in Log
- c) Colin & Tom to do fire drill soon Tom

8. Maintenance Report: Max

- a) Air conditioning & water system serviced 6 June
- b) Building & Pest Control due 13 June
- c) Ben Whitehouse has purchased some replacement magnets for name badges. If members require a new magnet they can be purchased from the club for \$3.00 each
- d) Since the air conditioner was serviced there has been a 'squeak' in the North East ceiling space. Max to f/u MAX

9. Congress/Convenors' Report: Nigel & Jane

- a) Currently 12 registrations overall for 7July Congress
- b) Avra, Glynis & Janet Aldrige will assist with catering and/or kitchen duties. Avra will make sandwiches for director & helpers' lunches. AVRA
- c) Avra has posted notices seeking further kitchen assistance and food donations
- d) Nigel will purchase wine NIGEL
- e) Max will purchase disposable wine glasses MAX
- f) Carradine will wash tablecloths CARRADINE
- g) There are 11 teams in the GNOT qualifying rounds. A whist movement will be used.

10. New Members: Robina

1. Joseph Tavlian, Louise Tavlian & Maree Walker (Home Club)

2) Margot Fabian (Associate Member)

Nigel Cleminson moved the above named be accepted as members.

Seconded Carradine Lucas. CARRIED

11. General Business:

(a) Sunday Bridge: There have been occasions when Sunday bridge has been cancelled due to low numbers. The on-line calendar will be updated to reflect which Sundays a game will be played and a reminder email will be sent two weeks prior. JANE

b) ABF Bulk Emails: Jane advised that My ABF has a program to send bulk emails to members. However, email addresses of registered My ABF players are unable to be verified. The club will continue with the current system. NOTE

12. Late/Urgent Business:

a) Directors moving E/W players before time: Avra expressed concerns that when players are asked to move before time that time is sometime spent standing whilst waiting for players at the next table to move.

Nigel and Michael advised that doing this often gives slower players time to catch up.

Next Meeting: Tuesday, 9 July at 1330. Jane will be away- Carradine agreed to take the minutes.

Close: There being no further business, the meeting was closed at 1500

Confirmed: _____ **Date:** _____